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29/07/2013

## **CABINET**

Tuesday 6 August 2013  
2pm  
Council House (Next to the Civic Centre), Plymouth

### **Members:**

Councillor Evans, Chair  
Councillor Peter Smith, Vice Chair  
Councillors Coker, Lowry, McDonald, Penberthy, Vincent and Williams.

Members are invited to attend the above meeting to consider the items of business overleaf.

This agenda acts as notice that Cabinet will be considering business in private if items are included in Part II of the agenda.

This meeting will be broadcast live to the internet and will be capable of subsequent repeated viewing. By entering the Warspite Room and during the course of the meeting, councillors are consenting to being filmed and to the use of those recordings for webcasting.

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# CABINET

## NOTICE

**Further notice of intention to conduct business in private** (Pages 1 -2)

## AGENDA

### PART I (PUBLIC MEETING)

#### 1. APOLOGIES

To receive apologies for absence submitted by Cabinet Members.

#### 2. DECLARATIONS OF INTEREST (Pages 3 - 4)

Cabinet Members will be asked to make any declarations of interest in respect of items on this agenda. A flowchart providing guidance on interests is attached to assist councillors.

#### 3. MINUTES (Pages 5 - 6)

To sign and confirm as a correct record the minutes of the meeting held on 18 June 2013.

#### 4. QUESTIONS FROM THE PUBLIC

To receive questions from the public in accordance with the Constitution.

Questions, of no longer than 50 words, can be submitted to the Democratic Support Unit, Plymouth City Council, Civic Centre, Plymouth, PL1 2AA, or email to [democraticsupport@plymouth.gov.uk](mailto:democraticsupport@plymouth.gov.uk). Any questions must be received at least five clear working days before the date of the meeting.

#### 5. STRATEGIC ALCOHOL PLAN FOR PLYMOUTH (2013-18) (Pages 7 - 36)

The Director for People will submit a written report on a Strategic Alcohol Plan for Plymouth 2013-18 which sets out a strategic approach to tackling alcohol related harm whilst contributing toward Plymouth's ambition of being one of Europe's most vibrant waterfront cities where an outstanding quality of life is enjoyed by everyone.

A background paper to this report can be accessed at the Council's website Council and Democracy/ Councillors and Committees/Library/Cabinet background papers or using the following hyperlink – <http://tinyurl.com/bdqgk2r>

Councillor Mrs Aspinall, former Chair of the Health and Adult Social Care Overview and Scrutiny Task and Finish Group has been invited to attend the meeting to present the scrutiny report on their review of the draft Strategic Alcohol Plan.

**6. BUSINESS RATES: DISCRETIONARY RATE RELIEF (Pages 37 - 46)**

The Director for Corporate Services will submit a report on the council's current approach to granting discretionary business rate relief in order to identify resources to promote growth in the local economy. The report will recommend an interim review for 2013/14 to ensure that the relief given provides the greatest benefit to the businesses and residents of Plymouth.

**7. FINANCE - CAPITAL AND REVENUE MONITORING REPORT (Pages 47 - 60)**

The Director for Corporate Services will submit the first quarterly monitoring report for 2013/14 which outlined the finance monitoring position of the council as at the end of June 2013.

Information will also be presented on staffing resources and sickness absence.

**8. URBAN ENTERPRISE: NEW ENTERPRISE UNITS AT OCEAN STUDIOS (Pages 61 - 68)**

The Director for Place will submit a written report on the Ocean Studios development which is a £4.06 million building project which could unlock £3.27 million public funding to create 1,900 square metres of affordable artists' studios. The report will explain how the delivery of the project is facilitated by a capital contribution of £794,000 from the City Council's Investment Fund. In addition, it is proposed that the council acts as guarantor to a loan of similar value and the report will explain how the potential financial impact of this enabling role will be mitigated.

**ADULT SOCIAL CARE: IMPROVING QUALITY AND OUTCOMES, INCREASING CHOICE AND CONTROL**

**9. Increasing choice and control in day opportunities TO FOLLOW**

With reference to the Cabinet meeting on 15 January 2013 which asked officers to undertake inclusive and meaningful consultation with service users, families and carers on proposals relating to day care opportunities, the Director for People will submit a written report on the outcome of the consultation process and making a series of recommendations designed to "Increase Choice and Control in Day Opportunities".

**10. Improving quality in dementia care TO FOLLOW**

With reference to the Cabinet meeting on 15 January 2013 which asked officers to undertake inclusive and meaningful consultation with service users, families and carers on proposals relating to dementia care, the Director for People will submit a written report on the outcome of the consultation process and making a series of recommendations on "Improving Quality in Dementia Care".

**11. ADDITION OF A SPECIAL EDUCATIONAL NEEDS SUPPORT CENTRE TO KEYHAM BARTON CATHOLIC PRIMARY SCHOOL (Pages 69 - 78)**

The Director for People will submit a report on asking to undertake formal consultations with all interested parties on proposals to add a special education needs support centre for complex children with autistic spectrum condition to Keyham Barton Catholic Primary School with effect from September 2014, using the facilities to be renovated by the Diocese.

The report will also ask seek authority for the Cabinet Member for Children and Young People, in light of the outcomes of and responses to the formal consultations, to determine whether to publish formal proposals (Public Notice) to undertake the above change and to determine whether to implement the proposal outlined in any such Public Notice.

Background papers to this report can be accessed at the Council's website Council and Democracy/ Councillors and Committees/Library/Cabinet background papers or using the following hyperlink –  
<http://tinyurl.com/bdqqk2r>

**12. CONTRACT AWARD - DOMESTIC ABUSE VICTIM SUPPORT, RECOVERY AND PREVENTION SERVICES (Pages 79 - 86)**

The Director for People will submit a report summarising the recent tender process for two separate services for victims of domestic abuse.

Service A will support people assessed as being at a 'higher risk of serious harm' and will replace the current domestic abuse victim support contract.

Service B is new provision that will focus on supporting people who have been assessed as being at a 'lower risk of serious harm' to prevent escalation of their needs.

The report will recommend the awarding of the contracts to the winning provider(s) and contract award information is contained in a separate confidential report also on this agenda.

**13. CONTRACT AWARD FOR LOCAL BUS SERVICES (Pages 87 - 98)**

The Director for Place will submit a report summarising the recent tender process for the commissioning of the following local bus services across the city:

7D, 13, 14, 18, 19, 25, 27, 28B, 31, 39, 43B and 52.

Please note that there is a separate private report also on this agenda detailing the outcome of the tenders and recommendations for awarding contracts for specific bus services.

#### **14. EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

(Members of the public to note that, if agreed, you will be asked to leave the meeting).

#### **PART II (PRIVATE MEETING)**

#### **15. CONTRACT AWARD FOR LOCAL BUS SERVICES (E3) (Pages 99 - 110)**

Further to agenda item 13 above, the Director for Place will submit a written report on the confidential contract award information and recommending the award of contracts, as appropriate, for various local bus services.

#### **16. CONTRACT AWARD - DOMESTIC ABUSE VICTIM SUPPORT, RECOVERY AND PREVENTION SERVICES (E3) (Pages 111 - 118)**

Further to item 12 above, the Director for People will submit a report on the confidential contract award information relating to the recent tender process for two separate services for victims of domestic abuse.

#### **17. RESTRUCTURE OF TWO CITY CENTRE HEAD LEASES (E3) (Pages 119 - 128)**

The Director for Place will submit a confidential report on a restructure of two City Centre head leases.